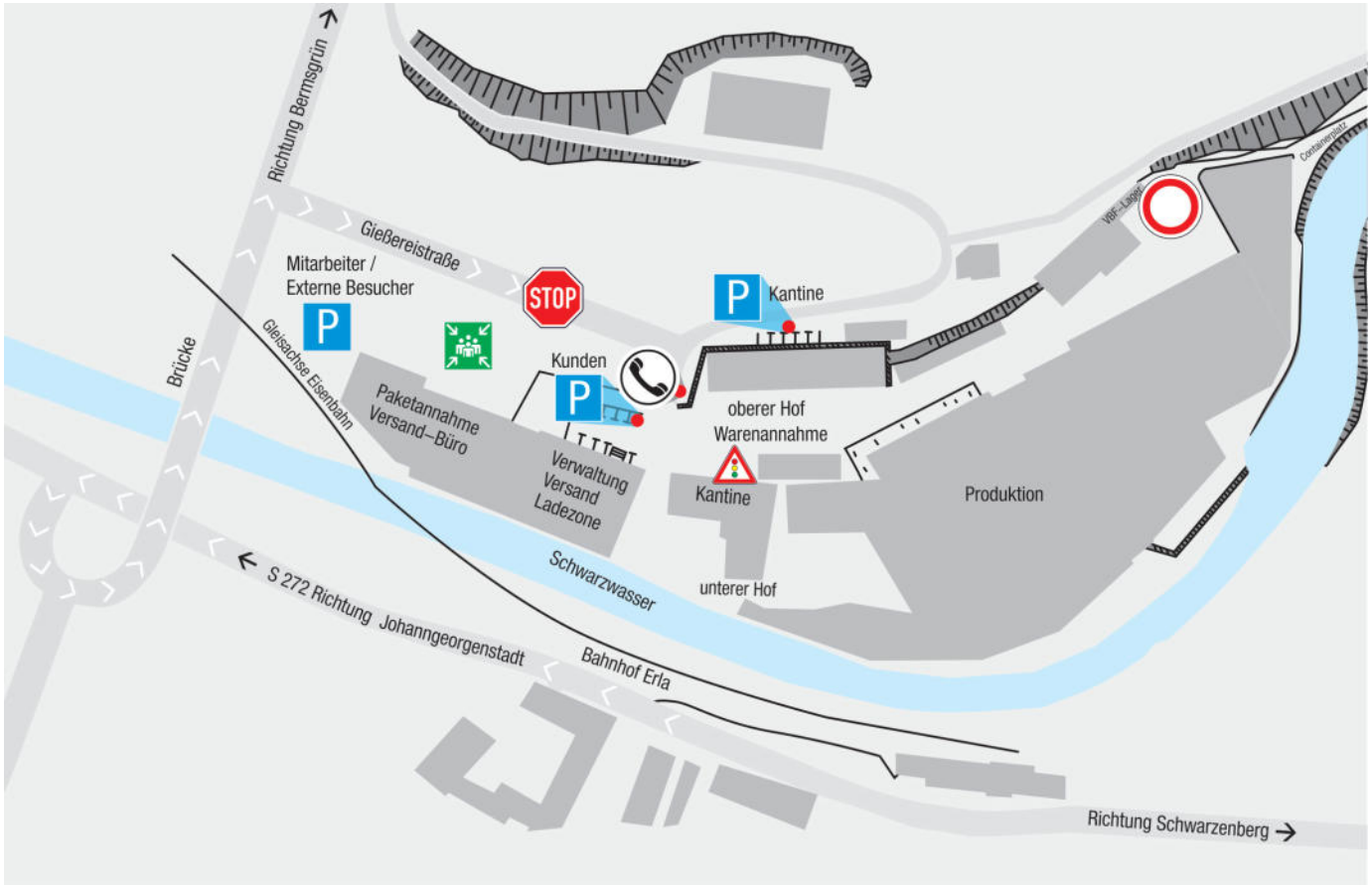
Site plan



Complete closure · Telephone · Stop sign · Traffic light · Automobile · Assembly area

General code of conduct and safety instructions

We request you to pay attention!

For safety reasons, all of these instructions must be followed!

In case of non-compliance with these regulations, you will be acting at your own risk, and you could also be held liable to pay damages.

Gießereistraße 1
08340 Schwarzenberg

Tel. +49 3774 123–0
Fax +49 3774 123–203

info@jkm-erla.com
www.jkm-erla.com

As of August 2015

Eisenwerk Erla GmbH
JKM ERLA AUTOMOTIVE™
A Dynamatic Technologies Company

General code of conduct

- All visitors are requested to report to the registration desk in the administration building, and may only enter the facility if they are accompanied by an officer working for Eisenwerk Erla (EWE) and holding a valid visitor pass. The visitor pass is to be worn in a manner that ensures that it is visible.
- Visitors / service providers / shipping agents have to follow the instructions issued by EWE personnel.
- Please use the designated parking areas.

Gate–opening times: Mo – Fr 6 – 17 hours

Loading and unloading times:

Shipping / External cooperation	Mo – Fr 7 – 15 hours
Hazardous goods	Mo – Fr 7 – 13 hours
Any other business	Mo – Fr 7 – 14 hours

Please sign in over the telephone:
(can be done free of charge at the entrance gate)

Incoming goods	03774 123–388 or –266
Shipping	03774 123–345 or –360
External cooperation	03774 123–208 or –394
Visitors and external companies	03774 123–201

Points of acceptance:

Finished goods	Shipping / External cooperation
Parcel counter	Shipping office
Raw materials	Incoming goods / Upper yard
Technical auxiliary materials	Warehouse, maintenance / Lower yard
Hazardous materials	Incoming goods / Upper yard (specialist divisions)
Disposal	Incoming goods / Upper yard / Container area

When it comes to loading, delivery of goods and disposal, the following is to be borne in mind:

- Incoming vehicles must be parked in the parking bays on the access road, above Eisenwerk Erla GmbH. The company premises may only be entered after the procedures associated with personal registration and admission have been completed.
- Please turn off the engine when the vehicle is at a standstill.
- Within the company, the vehicles may only be parked to facilitate loading and unloading in the utility spaces that have been designed for those purposes.
- Evacuation routes, escape routes, principal routes and the main access road should never be blocked.
- Reflective vests must be worn when the heavy–goods vehicle is abandoned.
- Remain in the vicinity of your vehicle.
- The Highway Code applies to the business premises.
- The upper speed limit of 15 km/h is to be adhered to.
- The business premises are subjected to forklift traffic.
- The buildings and sites that have been approved for the visit are the only ones that may be accessed.
- The area associated with core–making may only be accessed if special approval has been obtained.
- People with cardiac pacemakers may not enter the area associated with the melting shop.
- Smoking is only permitted in the areas designated for that purpose. A general smoking ban is in force during the delivery / collection of hazardous materials. All the factory buildings are equipped with fire detectors.
- Photography and the recording of videos are prohibited throughout the company premises.
- Alcohol and drugs may not be consumed in the EWE business enterprise.

Instructions for occupational safety

- Service providers may only enter the production halls if they are wearing personal protective equipment (helmet, hearing protection, eye protection) and are accompanied by an employee of EWE.
- Protective shoes cannot be made available, and must be brought along by the visitors.
- If hazardous materials are being delivered / collected, please contact the respective employee of EWE and obtain information regarding the available unloading options or, as the case may be, the location of the binding material. This colleague shall be at your disposal in case of further inquiries.
- The devices and tools that have been brought along must correspond to the applicable legal regulations (UVV, VDE, GS). Before they are put into operation, the user must check whether they are in the proper condition. The user shall be liable for damage that emerges as a result of inappropriate use.

Conduct in case of a dangerous situation / hazardous incident

In case of personal injuries, fire, leakages and other malfunctions:

Call for HELP – inform the respective employee!

Incoming goods	Call:	03774 123–388 or –266
Shipping	Call:	03774 123–345 or –360
External cooperation	Call:	03774 123–208 or –394
Occupational safety specialist	Call:	03774 123–386
Environmental officer	Call:	03774 123–386
Security	Call:	03774 123–430

Public EMERGENCY CALL 112

Report
WHAT happened?
WHERE did it happen?
WHO is bringing word?

Saving lives takes precedence over fire–fighting!

In case of an alarm

- Remain calm!
- Leave the building!

- Go to the assembly point immediately!

- Follow the instructions of the respective EWE employee!

In case of an alarm, the business premises may not be abandoned without approval.